



Department of Development Services – West Region
JOB OPPORTUNITY
DEVELOPMENTAL SERVICES SUPPORTED LIVING WORKER
ROWLAND GOVERNMENT CENTER

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: **DDS AGENCY EMPLOYEES**

Position: Developmental Services Supported Living Worker (Full-time 70 hr. /bi-weekly)

Location: Rowland Government Center - Waterbury – Individual and Family Services (IFS) Division
(Case assignments will also include the Torrington area)

Job Posting No: 0109373

Hours: 1st Shift ~ 11:00am – 6:30pm; Regular Days Off Saturday, Sunday

Salary: \$1,746.29 – \$2,334.45

Closing Date: December 15, 2014

Eligibility Requirement: Department of Developmental Services' employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

Examples of Duties: The Developmental Services Supported Living Worker (DSSLW) works independently over a large geographic area directly with individuals or families in their homes to provide individualized family support, in-home and community support including respite, skill building, implementation of behavior programs, community integration and activities to promote health and wellness. Provides transportation and assistance to help individuals to access community resources, attend medical and dental appointments, and other transportation as required. Provide written documentation obtained from appointments regarding the treatment/care and need for follow-up plan to the assigned Case Manager. Provide assistance to individuals transitioning from their family home to their own homes. Provide assistance with graduates with transitioning from school to employment by scheduling and accompanying the individual and family member to employment and day site visits. May assist individuals with maintaining eligibility for DSS, Social Security, and other entitlements and benefits. Initiates home visits to be made independently or in collaboration with Case Managers to assess the situation and assist with the completion of the forms used by the Department to apply for services. Make home visits in response to Protection & Advocacy (P&A) mandated Immediate Protective Services Plans, for individuals both known and not known to the Department, Provide follow-up assistance for individuals who have P&A issues such as offering services in response to Abuse and Neglect allegations, Ensuring the individual is safe and offering support to continue the consumers safety. Ensuring that the individual has food or taking the individual to the grocery store or food pantry. Provide direct support to assist some individuals who need assistance to participate in their community. Assist individuals to develop life skills and provide family training to assist families to teach residential life skills. Assess life skill abilities for some individuals. Function as a member of the planning and support team. Provide concise and accurate computer based reports and documentation. May make recommendations on policies or standards; administer first aid in emergency situations; maintain individual financial records. Perform related duties as required.

Knowledge, Skills and Abilities: Knowledge of modern methods of working with persons with intellectual disabilities and other related conditions; knowledge of safety, hygiene and health practices and procedures; knowledge of state and federal assistance programs; knowledge of relevant state and federal laws, statutes, regulations and procedures; some knowledge of medication administration and effects of medication; considerable interpersonal skills; oral and written communication skills; ability to recognize and report behavioral changes; ability to coordinate and collaborate effectively with individuals, groups and families; ability to work independently and make decisions.

General Experience: One (1) year of experience in direct residential support services to persons with intellectual disabilities or other developmental disabilities at the level of a Developmental Services Worker 1 (or equivalent experience in a human service field).

Special Requirements: Incumbents in this class may be required to be bilingual or fluent in American Sign Language; will be required to possess and retain a valid Connecticut Motor Vehicle Operator's license, Public Passenger Endorsement or Commercial Driver's license for designated positions. Incumbents in this class will be required to travel.

Applicants must be current in all DDS required training. Applicants must possess or be able to obtain Medication Administration Certification and/or CPR certification.

Physical Requirements: Incumbents in this class must possess physical and emotional health for efficient performance of duties. Applicants may be required to take a physical examination.

Working Conditions: Incumbents in this class may be required to lift and restrain consumers; may have significant exposure to communicable and/or infectious diseases and to risk of injury from assaultive and/or abusive consumers and may be exposed to strongly disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DDS Employees Classification Series: Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete applications will not be considered

Send application materials to:

**Department of Developmental Services — West Region
Rowland Government Center, 4th Floor
55 West Main Street
Waterbury, CT 06702
Attn: Recruiter
Fax: 203-574-8857**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.